

# When will you go up for tenure and/or promotion?

2021

2022

2023

2024

2025

2026

# Navigating the Promotion & Tenure Process



Provost's Kickoff  
Tilisa Thibodeaux  
2021  
Lamar University

# University Faculty Handbook Guidelines

**Research the university faculty handbook guidelines and process ahead of time.**

## [Faculty Handbook Guidelines](#)

Policy: Procedures for Faculty Promotion  
Chapter: II, Policies & Procedures  
Section 15

Last Approved: January 2019

Begins on page 45



# College or Department Guidelines

**Research your college or department guidelines and the process ahead of time.**

**Promotion to Associate Professor and Tenure Criteria  
College of Education and Human Development  
Approved 3/1/2017**

- Ph.D., Ed.D. or equivalent in the teaching discipline from an accredited institution
- 6 years as a full-time assistant professor
- Graduate faculty status

**Section A - TEACHING.** This section will include documentation of teaching effectiveness and should contain at least printed summaries of all student evaluations administered since appointed or since the last promotion. Additional student evaluations, student comments, description and results of other departmentally approved methods of teaching evaluation, course syllabi, examples of instructional materials developed, description of special contributions made to course/curriculum development, etc., may be included.

**Provide clear evidence of quality teaching through ways such as:**

- Fulfilling instructional and advising responsibilities.
- Providing instruction that demonstrates best practices and currency in the field.
- Assuming an active role in planning and executing new learning opportunities such as leading an internship experience; encouraging study abroad; designing a new course with a team





OVERVIEW OF PROFESSIONAL EXPERIENCES AND ACCOMPLISHMENTS  
and TENURE & PROMOTION REQUIREMENTS

**SECTION A: TEACHING**

Type	Year	Evidence	My Stats	Required	Met
Course Evaluations	2015 - 2020	4.4-5.0 of 5.0	All Student evaluations - summary of quality teaching	Yes	Yes
Dissertation Chair	2015 - 2020	Completed dissertations	<b>6 total</b> 2 current 4 graduated	Provide evidence of student relationships	Yes

**SECTION B: RESEARCH, SCHOLARSHIP, CREATIVE ACTIVITIES**

Type	Year	Evidence	My Stats	Required/Needed	Met
Publications	2015 - 2020	Journal Articles	<b>10 total</b> 10 refereed, 6 first author, all original research	3 refereed, 2 original 2 of 3 first author	Yes
Publications	2015 - 2020	Books, Book Chapters White papers	<b>7 total</b> 2 books, 3 book chapters, 2 white papers	3 other scholarly activities needed per year for Section B	Yes



## **EXECUTIVE SUMMARY**

### **SECTION B: RESEARCH, SCHOLARSHIP, AND CREATIVE ACTIVITIES**

Dear Tenure and Promotion Committee:

In the tables below, a complete list of peer-reviewed journal articles, book chapters, eBooks, grants, academic presentations, academic papers presented, and other creative activities are shared. These tables are also listed in sections A through D in my tenure and promotion binder to associate professor. In summary, I have 9 peer-reviewed journal articles published and 1 in press, 2 eBooks, 3 book chapters, 2 white papers, 4 grants awarded, given over 72 academic presentations, academic papers, keynotes, retreats, and workshops, etc. I have worked on 12 publications (2 referred, 10 informal) and 13 presentations with students and served as associate editor of 1 journal and 5 review boards. I have also served as Director of Professional Learning for the partnership between Apple, Inc., the Center of Innovation and Digital Learning, the College of Education.

## SECTION B: RESEARCH, SCHOLARSHIP, AND CREATIVE ACTIVITIES

Location	Title of Article	All Peer-Reviewed Journals	Authorship
#1 - 2020 International	<i>Gauging Pre-Service Teachers Awareness of Dialectical Code Switching in Classroom Settings</i>	JOE - SAGE, SJR, ESCI, Research One Institution, Carnegie, Scopus, EBSCO, ERIC	<b>First Author</b>
#2 - 2019 International	<i>Student Perceptions of the Influence of Choice, Ownership, and Voice in Learning and the Learning Environment</i>	IJTLHE – 11% acceptance rate, Indexed in EBSCO, ERIC, Cambridge Abst.	<b>First Author</b>
#3 - 2017 International	<i>Factors that Contribute to ePortfolio Persistence</i>	IJeP – 33% acceptance rate, Indexed in EBSCO, ERIC, etc.	<b>First Author</b>
#4 - 2020 International	<i>Student Perceptions of the Influence of the COVA Learning Approach on Authentic Projects and the Learning Environment</i>	AACE/IJEL – 10-19% acceptance rate, #4 ranking on h-index, Indexed in Cabells, Ulrich, ERIC	<b>First Author</b>
#5 - in press International	<i>Graduate Students' Perceptions of Factors that Contributed to ePortfolio Persistence Beyond the Program of Study</i>	IJeP – 33% acceptance rate, Indexed in EBSCO, ERIC, etc.	<b>First Author</b>
#6 - 2019 International	<i>Exploring Students' Use of Feedback to Take Ownership and Deepen Learning in an Online Program</i>	AACE/IJEL – 10-19% acceptance rate, #4 ranking on h-index, Indexed in Cabells, Ulrich, ERIC	<b>First Author</b>
#7 - 2018 National	<i>Student Perceptions of Enhancing the Internship Experience for Online Principal Preparation Programs</i>	TCPEA SLR - No stats provided.	Second Author
#8 - 2019 National	<i>The Relationship Between School District Instructional Related Expenditures to State Exam Scores in Small, Mid-Size, and Large School Districts in Texas</i>	ICPEL - ELR - No stats provided.	Third Author



## SECTION C - SERVICE

International & National.....	C1
State & Regional.....	C2
University .....	C3
College & Department .....	C4



# Tips for Success

- Start collecting items right away.
- Digitize all *signed* F2.08's.
- Digitize all *signed* reviews.
- Collect letters of support.
- Format your binder to use front and back pages, if possible.
- Keep your CV updated; add to it as soon as anything posts or changes.
- Share your research agenda; what do you stand for?

[www.tilisathibodeaux.com](http://www.tilisathibodeaux.com)

# Tips for Success

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- Connect with your colleagues.
- Articles – 1 in press, 1 in review, 1 in progress (1-1-1)
- Tell your story; don't leave important details out.
- Be clear about your research agenda.
- Title pages and comprehensive overviews are helpful for reviewers.
- Scan and save a digital copy of everything, if you can.
- CLEAR and Compelling



# Questions?



**LAMAR UNIVERSITY**

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM™

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